

The Sherriff Centre
Cleaning Schedule

Area	Detail	Who	Frequency	Records kept	Products
Toilets	Pre opening deep clean	Staff Cleaners			Anti bacterial
	Full end of day clean	Staff Cleaners	Daily		Anti bacterial
	Checked and anit bacterial wipe down	Centre Staff	Hourly	Yes	Anti bacterial
Post Office	End of day clean	Staff Cleaners	Daily		Anti Bacterial
	Counter areas + card terminals cleaned	PO Staff	Hourly		Anti Bacterial
	Photo booth contact points	PO Staff	Hourly		Anti Bacterial
Hullabaloo	Pre opening full deep clean to play frame	Professional Cleaning Company	One off	Yes	Multi purpose deep clean, 99.9% anti bacterial
	Fogging product to all play frame	Professional Cleaning Company	One off	Yes	Sani-7 Fogging Product
	Anti bacterial wipe down of all play frame	HB Staff	Hourly	Yes	Duomax B12 Cleaner
	End of day full clean of play frame/ high contact special attention	Staff Cleaners	Daily		Duomax B12 Cleaner
	Fogging prduct to entire play frame + bacteria measure	Professional Cleaning Company	Monthly	Yes	Sani-7 Fogging Product
	Tables + chairs anit bacterial spray clean	HB Staff	Hourly	Yes	Anti Bacterial
	Any other points of contact - anti bacterial spray clean	HB Staff	Hourly	Yes	Anti Bacterial
Café	Pre opening full deep clean	Staff Cleaners	One Off		Anti Bacterial
	Anti bacterial wipe down of all café surfaces + contact points	Café Staff	Hourly	Yes	Anti Bacterial
	Tables, chairs, high chairs + any customer contact points anti bacterial wipe down	Café Staff	Hourly/After each customer		Anti Bacterial
	End of day full clean	Staff Cleaners	Daily		Anti Bacterial